

Republic of the Philippines
OFFICE OF THE CITY PLANNING AND DEVELOPMENT COORDINATOR
City of Davao

APPLICATION FOR LOCATIONAL CLEARANCE

Application No.: _____
Name of Applicant: _____
Address of Applicant: _____
Name of Corporation: _____
Type of Project: _____
Project Location: _____
Lot Area: _____ Building Area: _____
Nature of Application: New Development () Improvement () Others (): _____
Right over Land: Owner () Lessee (): _____
Existing Land Use of Project Site: Residential () Commercial () Industrial () Institutional ()
Agricultural () Others specify (): _____
Project Cost: _____

Applicant
Representative of the Owner:

REPUBLIC OF THE PHILIPPINES >
_____ > S. S.

SUBSCRIBED AND SWORN TO before me this _____ day of _____
2021 in the City / Province of _____,
affiant Exhibit to me his / her Certificate No.: _____
issued at _____ on _____

Notary Public

Doc. No.: _____
Page No.: _____
Book No.: _____
Series of: _____

Republic of the Philippines
City Government of Davao
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CHECKLIST OF REQUIREMENTS
LOCATIONAL CLEARANCE FOR BUILDING PERMIT

		OFFICES/AGENCIES CONCERNED
1	Order of Payment for filing fee of P300.00	City Planning and Development Office
2	Official Receipt for filing fee	City Treasurer's Office
3	GIS Zoning Map	City Planning and Development Office
4	SPA from the building owner to process application for Locational Clearance	Applicant
5	7 complete sets of Building Plans	Applicant
	a. Filled-up title blocks	
	b. Signed and sealed by CE / Architect	
6	TCT (Photocopy of Land Title must be certified by the Register of Deeds or Original TCT must be presented for validation)	Register of Deeds
7	Locational Clearance Application duly notarized and signed by the applicant	CPDO
8	Sketch Plan with landmark / scaled Vicinity Map / Site Development Plan (2 copies for each application) for subdivision	Applicant
9	Bill of Materials for Assessment	Applicant
10	Duly notarized copy of Deed of Absolute Sale, or any of the following:	Applicant
	a. Contract of Lease or Contract to Sell,	
	b. Authority to construct from the lot owner,	
	c. Authority to construct from husband / wife,	
	d. S.P.A. or Secretary Certification	
11	Accomplished Building Permit Application Form	Applicant/Office of the City Building Official
12	If within Water Resource Zone:	
	For Residential: a. DCWD Certification interposing no objection considering presence of production well	Davao City Water District
	For Commercial, Industrial etc.: a. WRMC Resolution, if applicable	Water Resource Management Council
13	If within CADT area:	
	a. Pre-conditioned certificate	National Commission on Indigenous Peoples
	b. Brgy. Resolution of no objection	Barangay Council
	c. Memorandum of agreement	Tribal Council
	d. Geographic coordinates	Applicant
14	If within Floodway Mitigation Sub-Zone:	
	a. For new development, clearance from DENR - Mines and Geoscience Bureau	DENR - Mines and Geosciences Bureau
	b. Approved mitigating measures for flood protection in areas with moderate to high susceptible to flooding	Applicant

	c. Detailed geohazards and structural study by a licensed Geologist and a licensed structural engineer	Applicant
15	If within Landslide Mitigation Sub-Zone:	
	a. For new development, clearance from DENR - Mines and Geoscience Bureau	DENR - Mines and Geosciences Bureau
	b. Approved mitigating measures for slope protection in areas with moderate to steep slopes	Applicant
	c. Detailed geohazards and structural study by a licensed Geologist and a licensed structural engineer	Applicant
16	Approved Traffic Impact Assessment from CTTMB, if applicable	CTTMB
17	For UEEZ, LZRC, CDC-LZBAA, WRMC, CHLURU: approved resolution from concerned committee	Concerned Committee
18	For poultry and piggery applications:	
	a. Environmental Compliance Certificate	DENR - Environmental Management Bureau
	b. Barangay Council Resolution of No Objection	Barangay Council
	c. Certificate of Compatibility	CPDO
19	If application is for processing, secure the following for zoning and filing fees:	
	a. Order of payment	CPDO
	b. Official Receipt for zoning and filing fees	CTO