

## PROJECT DESIGN

### I. PROJECT DATA:

Project Title :

Sub Title :

Project Code :

Project Cost :

Source of Fund :

Sector :

Project Location :

Area of Coverage :

Beneficiaries :

Lead Agency :

Coordinating Agencies :

### II. RATIONALE:

- What is the basis of the project?
- What are the underlying principles of the project?

### III. PROJECT BACKGROUND:

- What kind of problems can be answered by the project?
- How was the proposal developed?
- In what way do the issues and concerns affect the lives of the people?

### IV. OBJECTIVES:

- By the end of the project we should expect to:
  - a. Percentage of the issue is solved
  - b. Percentage reduction of the problem
  - c. Percentage of constituents lives improved

**V. SCHEDULE OF ACTIVITIES:**

Activities	Location/ Venue	Period of Implementation	Coordinating Agencies	Expected Output

**VI. FUNDING REQUIREMENT:**

Particulars	Exp. Code	Appropriation	10% Retention	Net Appropriation	1 <sup>st</sup> Qtr.	2 <sup>nd</sup> Qtr.	3 <sup>rd</sup> Qtr.	4 <sup>th</sup> Qtr.
<b>Total</b>								

**VII. MONITORING & EVALUATION SCHEME: (By Quarter)**

Period of Monitoring/Evaluation	Physical Target	Project Cost Target	Physical Accomplishment	Project Cost Expense

**VIII. PROJECT MANAGEMENT STRUCTURE:**

Prepared by:

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Department Head

**Recommending Approval by the LOCAL FINANCE COMMITTEE (LFC)**

**YOLANDA C. TABLIZO**

*Officer-In-Charge  
City Budget Office  
Member*

**RIZALINA N. JUSTOL**

*City Accountant  
City Accountant's Office  
Member*

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City Planning & Development Office  
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**RODRIGO S. RIOLA**

*City Treasurer  
City Treasurer's Office  
Member*

**Atty. ZULEIKA T. LOPEZ**

*Acting City Administrator  
Chairperson*

**APPROVED BY:**

**SARA Z. DUTERTE**

*City Mayor*